



GRANTS TO THE VOLUNTARY SECTOR PANEL – 10TH MARCH 2011

SUBJECT: REVIEW OF ADMINISTRATION AND SUPPORT TO GRANTS TO THE VOLUNTARY SECTOR PANEL

REPORT BY: DEPUTY CHIEF EXECUTIVE

1. PRESENTATION TO THE PANEL BY GAVO

- 1.1 Members are reminded that the Head of Corporate Finance met representatives of GAVO on the 16th September 2010 to discuss options in respect of GAVO providing administration support to this Panel, under a service level agreement. This would take advantage of GAVO's expertise in respect of the needs, role and infrastructure of voluntary organisations and the third sector, and release officer resources at CCBC.
- 1.2 The Grants to the Voluntary Sector Panel discussed the report at the meeting on 15th November 2010 and agreed to receive a presentation from GAVO at the next meeting.
- 1.3 The presentation was given by GAVO on 27th January 2011.
- 1.4 Members noted the report and agreed that GAVO provide administration support to the Panel, under a SLA.
- 1.5 The draft Service Level Agreement for a period of three years is attached as Appendix 1.
- 1.6 Members are advised that the intention is for GAVO to administer grants awarded by CCBC and under the Welsh Church Acts Fund. However, at the time of writing, confirmation has yet to be received from Monmouthshire CC that administration of these grants can be delegated.

2. FINANCIAL IMPLICATIONS

- 2.1 The draft SLA indicates an initial charge of 8% of the amount of grants awarded for year 1, reducing to 6% for years 2 and 3.
- 2.2 Based on the current year's budget of some £89k, this would indicate a charge of £7,120 in year 1, reducing to £5,340 in years 2 and 3 assuming full take-up of grants.
- 2.3 The charges relating to grants awarded under the Welsh Church Act Fund would be in the region of £3,680 in year1, reducing to £2,760 in years 2 and 3. This assumes the 'normal' available budget of £46k per annum (Members are reminded that for the last two years the budget was increased to £76k).

3. PERSONNEL IMPLICATIONS

- 3.1 A service level agreement with GAVO would free up resource in Corporate Finance that could be utilised on new grant funded streams.

4. RECOMMENDATIONS

That Members approve the contents of the SLA, including the charges requested by GAVO, subject to any amendments that arise during the course of the meeting.

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Consultees: Nicole Scammell – Head of Corporate Finance
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Appendix 1 Draft Service Level Agreement